

## **Shelbyville Bedford County Public Library Board October 22nd, 2024**

**Board Members present:** Ralph McBride, Mary Pitner, Michelle Hasty, Jennifer Templeton, Mark McGee, Dr. Gerald Martin, John Boutwell, Shay Maupin, Brent Pewitt, and Bonne Belden. Also present: Margaret Petty – Library Director and Cindy Matthews – Assistant Regional Director. Not present: Marilyn Ewing.

### **Called to Order**

Ralph McBride called the meeting to order at 1:00pm with a quorum of ten (10) members.

### **Opportunity for the Public to Address the Board**

No report.

### **Approval of Minutes**

Mary Pitner made the motion to approve September's minutes, and Mark McGee seconded. All approved.

### **Treasurer's Report**

John Boutwell made the motion to approve the Treasurer's Report. Dr. Gerald Martin seconded the motion. All approved.

It's time for Christmas bonuses! When Mary Pitner asked if we could afford this, Margaret Petty reassured the bonuses were included in the projected total salaries. There was a discussion of why some received more than others and how the bonuses are calculated. Petty shared there is no formula to it however it's in line with what's been done in the past years.

Mary Pitner made a motion to approve the 2024 Christmas bonuses. Jennifer Templeton seconded the motion. All approved unanimously.

### **Regional Libraries' Report**

Cindy Matthews reiterated that the Regional Library is there to support the Board in whatever way they can. She presented two trustee certificates to Mark McGee and Shay Maupin. Matthews advised that we should review our inclement weather policy with the colder months creeping on us!

### **Old Business**

With the new floor plan underway, the microfilm machine has been moved to the computer room. Margaret Petty said it looks nicer and is more visible to patrons. Fingers crossed that it

will be utilized more. After thoughts about shelves for the history books, Petty found some on Amazon for around \$500 dollars. With the funds from the Wine Walk coming in, she suggested that those funds could purchase the shelves. Each shelf can hold up to 200 pounds and the books are heavy so that's great. There have been concerns about the books not being locked up, however the books were not restrained at the old library. Now that they will be more visible, hopefully they'll be read more.

Following last month's discussion, a statute is already in place regarding smoking in a parking lot. Ralph McBride suggested putting up signs in the front of the building and purchasing a cigarette butt holder. Petty stated she could get those from the State catalog.

### **New Business**

During the holiday season last year, locals were calling to see if the library planned to do a toy drive because they couldn't get on the Angel Tree. Petty shared that the library staff thought of doing a toy drive. While Santa is at the library, they're hoping he can give some away during his visit. Once the toys have been collected, parents will be encouraged to pick some out – no questions asked. After the board meeting on December 3<sup>RD</sup>, the toys can be stored in the boardroom since it won't be used before the holiday season.

### **Friends of the Library**

Mary Pitner shared that the annual luncheon had another successful year! She does not have the numbers yet for attendance. Pitner thanked everyone for coming and purchasing tickets.

### **Personnel Committee**

Two resumes have been received so far for the posted part-time position. It was on the website but due to a recent update, there has been some trouble with the posting. Margaret Petty says she plans to interview in November and would rather them start in January. Ideally, having someone for Saturdays and Wednesdays, during the day, would be best.

### **Community Relations**

Mark McGee announced there was a story about the Annual Luncheon in the Post.

### **Property Committee**

No report.

### **Librarian's Report**

The Book Mobile will be in the Veterans Day parade on November 9<sup>th</sup>.

300 bags have been filled and packed ready to pass out for Halloween treats.

Caleb received an email that a patron had an item stolen from the lobby. A subpoena was obtained from law enforcement and with it, the video footage was sent to the patron's lawyer.

The meeting was adjourned at 1:45pm.

Shay Maupin | Treasurer/Secretary