

For: Rita

**Shelbyville-Bedford County Public Library Board Meeting  
September 24, 2019**

Approved  
9-22-19

Board members present: Brent Canady, Vicki McCord, Rheaetta Wilson, Al Simmons, Don Gallagher, Ronald Tillman, Henry Feldhaus, Barry Cooper, and Carol Magnuson  
Also present: Library Director Rita Allen and Regional Library Director Betty Jo Jarvis  
Board members absent: Charles Brandon and Lynn Hulan

**Called to Order**

The meeting was called to order by Board President Brent Canady at 1:00 pm, with a quorum of nine members. There was no one present from the community needing to address the board within the five-minute period allotted.

**Approval of Minutes**

Al Simmons moved that the minutes from the most recent meeting in July be approved. Don Gallagher seconded. All approved.

**Treasurer's Report**

Rheaetta Wilson presented the report and said, "We are paying the bills." Vicki McCord moved that the report be approved. Al Simmons seconded. All approved.

**Regional Librarian's Report**

Betty Jo Jarvis distributed a list of workshops and events coming up in the weeks ahead. She announced a Verso inservice to be held on 9/25/2019 and a special session on 10/18/2019 to be dedicated to medical reference.

**Old Business**

Rita Allen reported that the Verso inservice had been delayed twice, but would go ahead on 10/12/2019. She reported that the library would have to be closed all day on 10/12/2019 for the Verso change. Carol Magnuson moved that the Board approve the closing. Al Simmons seconded. All approved. Rita and Betty Jo Jarvis clarified that the federal holiday of 10/14/2019 would be a staff inservice day.

## **New Business**

Rita Allen reported that a previous agenda's financial item, Other Funds FY 2018-19, requires retroactive Board approval. Ronald Tillman moved that it be approved. Al Simmons seconded. All approved.

Rheaetta Wilson emphasized that Board members should align their Kroger loyalty cards with the Library. It is essentially free money for the Library. The method for so doing was explained. Rita Allen discussed the upcoming Friends of the Library's annual fundraiser luncheon on 10/8/2019; she announced the donation of a table to allow library staff to attend, and that the library would arrange for coverage between 11:30 and 1:30 on the day of the luncheon. Rita Allen further reported that, with the resignation from the Board of Charity Troyer, a new representative to the Regional Board would be needed. Al Simmons agreed to become Charity's replacement.

Rita Allen noted that there would need to be a replacement for Charity Troyer as Board secretary. Brent Canady said he would talk to Lynn Hulan about becoming the new secretary.

## **Friends of the Library**

Rheaetta Wilson announced that the Friends' fundraiser luncheon on 10/8/2019 would feature as its keynoter author Steven Hines. She further reported that more and more sponsors were coming on board to help fund the luncheon, and that the notice of the luncheon would be appearing in the Times-Gazette soon, and she encouraged all to buy tickets.

## **Personnel Committee**

Vicki McCord announced that Board secretary Charity Troyer, who has resigned her Board position, has been hired to fill one of two new part-time Youth Services Librarian positions. Rita explained that these two newly defined positions together replace the one full-time Youth Services Librarian job vacated in August by LisAnn. They are each 20-hr-week jobs; one is dedicated to the needs of young children and the other is dedicated to the needs of teens. The latter job has been advertised, but to date, there have been responses. Rita further noted that creating the two half-time positions would yield two additional benefits: 1) more hours actually worked, and 2) significant financial savings from the absence of retirement and insurance benefits paid for the full-time position. Discussion followed about how to attract a person for the second position. Betty Jo Jarvis recommended that the driving of the BookMobile be clarified within the ad for this position. Rheaetta Wilson encouraged investigating the possibility of retired school librarians in the area being approached to apply.

## **Community Relations Committee**

Henry Feldhaus announced that we are still awaiting the City's amendment of its 2019-2020 budget appropriation amount, but that it is a formality.

## Property Committee

Al Simmons announced that he maintains an ongoing list of property issues to be addressed, but that for the most part, things are in manageable condition. He also said some professional help in dealing with the lights outside the building would be needed.

## Librarian's Report

Rita Allen reported on the proposal she had received from a company which digitizes high school yearbooks. We have 40-50 yearbooks on our shelves. Al Simmons noted that high school yearbooks are one of the most requested items from the Historical Society. Carol Magnuson brought up the privacy issues that might result for digitizing the yearbooks we have. Rita will continue to investigate the pros and cons of agreeing to do business with the company in question. Rita also reported that there had been a police incident on 9/22/2019. A flasher was in the library and the police responded to deal with him.

At 1:40 pm Al Simmons moved for adjournment. Carol Magnuson seconded. All approved.

Respectively submitted,



Vicki McCord (recording in the absence of a new Board secretary)