

Shelbyville Bedford County Public Library Board May 28th, 2024

Board Members present: Ralph McBride, Mary Pitner, Dr. Gerald Martin, Shay Maupin, Ronnette Tillman, Marilyn Ewing, and Mark McGee. Also present: Margaret Petty – Library Director and Cindy Matthews – Assistant Director. Not present: John Boutwell, Jennifer Templeton, Yesenia Lira-Garcia, and Mary Gore.

Called to Order

The meeting was called to order at 1:01 pm with a quorum of seven (7) members.

Opportunity for the Public to Address the Board

No report.

Approval of Minutes

Mary Pitner made the motion to approve last month's minutes, and Ronnette Tillman seconded. All approved.

Treasurer's Report

Ronnette Tillman made the motion to approve the Treasurer's Report. Mary Pitner seconded the motion. All approved.

Regional Libraries' Report

Cindy Matthews announced the Tech Grant application is live and due on June 17th. She advised the Library Service Agreement (LSA) is to be signed and returned. Matthews also shared that there is a MentorTN webinar tomorrow. Users have the ability to chat with mentors in New Jersey (where the program was born) for more discretion. There will be a training for Basics of Collections Care at the TN State Library on June 24th.

Old Business

Margaret Petty reported that Atrium will be going live in August. With the program, searching for donations and books is easier. Several staff members are getting information ready for integration. She reassured the board that the cost is in the upcoming budget.

New Business

Ralph McBride opened the discussion with board members terms expiring in June. Mary Gore, Yesenia Lira-Garcia, and Ronnette Tillman declined their 2nd terms. With their departures, that would open 2 city seats and 1 county. At this time, we may have those filled with invitations

going out to Bonne Belden, Sarai Vargas and Michelle Hasty. Margaret plans to invite them to the June board meeting.

With the library using Amazon.com for several purchases, Margaret felt it would benefit the library if we had a credit card for purchasing. There is a 5% cash back (average of \$600-\$1000), no interest, or annual fee. Margaret shared that the library had a Staples credit card at one point. She said she will check with the auditors to make sure it's okay to apply.

Dr. Gerald Martin made a motion to approve the request. Shay Maupin seconded. The board approved the motion to apply for the credit card, unanimously.

Friends of the Library

Mary Pitner started off with the announcement that the annual luncheon is scheduled for October 1st. Any new member joining, it's \$10/year. Mary shared there was a conversation about storage books being organized so the plan is for a group to come in 1 hour before meetings to help.

Personnel Committee

Students continue to do great! The program has a new amount of \$4000 (from \$3200). They can now work up to 40 hours a week.

Community Relations

Mark McGee reported that the Summer Reading Program and the Coffee Breakfast were posted in The Bedford Post.

Property Committee

No report.

Librarian's Report

Library staff received CPR training – all are certified. Full-time employees received comp-time. Haley Clanton graduated on May 4th. New library cards will be ordered. They're \$200 cheaper than what we've ordered in the past and will have a new design.

Caleb, Haley, Emilee and Margaret went to visit the Coffee County Lannom Library to see their new layout and learn about their programs. They also visited Franklin County Library to see how they benefit from Atrium. Margaret was happy to say that the visits were great meetings of sharing ideas and networking.

The meeting was adjourned at 1:56pm.

Shay Maupin | Treasurer/Secretary